



## Weekly Executive Status Report



**Project:** Statewide Voter Registration System  
**Project Manager:** W. Gary Bush  
**For Weeks Ending:** 18-Nov-05  
**Project Schedule:**

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262 days used of 336 total project days  
 78% of implementation schedule expended

### Project Highlights

The following represent the most important facts about the project as of this status report:

<b>Phase 4 (Software Modification and Testing) Development Progressing</b> - Final UAT Corrections in process. Pilot rollout designated as an extension of UAT. - Fix build of 11/14 still has issues to be resolved. Fix schedule being compiled. - Final letters being tested. - Hunterdon County's end-user hardware, was installed on 11/15.
<b>Phase 5 (Pilot Implementation) Data Re-Converted</b> - Three pilot counties (Mercer, Ocean, and Essex) went live on 10/24. - Legacy data was re-pulled on 11/01 and reloaded on Monday, 11/14. - Covansys provided on-site staff in each county for several days this past week. - As election activities subsided, the 3 counties increased their activities within the SVRS. New data and application issues were discovered and have been logged. They are also being addressed.
<b>Phase 6 (Staged Rollout and Deployment - Remaining Sites) Assessing Training</b> - Full Training Guide in final printing of materials for remaining rollout counties. Being shipped as required to support classes. - All Training Guides for Municipal Clerks have been received for upcoming classes. All class schedules are made.
<b>Business Transition Change Management Plan Underway</b> - Track 2 training classes resumed this week for Atlantic, Cape May, Cumberland, Hudson, and Salem Counties. - T2 classes are scheduled to complete by Dec. 15th. - The remaining classes for municipal clerks resume the end of November (11/28). - Rollout Support Schedules are being updated again to account for rollout delays.
<b>Data Conversions Enter Final Phase.</b> - Re-conversions for Mercer, Essex, and Ocean counties were completed on Monday, Nov. 14th. - Conversion programs being updated to improve conversion of history and other supporting file loading. - Pull dates are being reworked to accommodate the delay in rollouts, per the State's demand.
<b>DIA Agency interfaces still being finalized</b> - AT&T MPLS data line installed. Line configuration issues still being worked by MVC and ATS technical staffs. Test transfers have been delayed again to next week. - State OIT must provide the NAT addresses, so the comm link can be configured at the state SVRS server site (CT). - State is still finalizing the MOU with MVC.

### Recent Accomplishments

The tasks listed below were completed recently by the project team:

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P5b	Begin Installs of Full Rollout Site Workstations and Peripherals	ATS	Completed	11-Oct	All counties installed, including Hunterdon. IT Support website being reworked to improve flexibility for updates.
P7a4	Process Data through Conversion Programs	GLBush	Underway	14-Nov	Final Pulls for the three pilots were reconverted and loaded into the SVRS on 11/14.

### Work in Progress

The tasks listed represent the activities in which the team is engaged the week following this reporting period.

Project Plan Phase Key	Task	Who	Start Date	Scheduled Complete Date	Comments
P5b	Install T-1 data lines to each county's server	ATS	Underway	18-Nov	Final data line scheduled for upgrade (Cape May). Delayed, based on Verizon construction scheduling.
P7b2	Conduct Internal Testing (Interface, Integration)	GLBush	Underway	18-Nov	MVC On-line interface re-scheduled for testing next week

### Coming Events

#### Upcoming Activities

The events listed below are highlights scheduled for the near future of the project.

Status	Event	Start Date	Scheduled Complete Date	Comments
Scheduled	Weekly Team Status Meetings	17-May	On-going	Every Tuesday @ 9:30AM
Underway	Final Coding efforts and bug-fixes for UAT	30-Jun	30-Nov	
Scheduled	Performance and Load Testing of application & systems	12-Sep	23-Nov	Results under review.

### Project Scope Changes

The following changes to the project scope have been proposed by Covansys to The State of New Jersey

CR Status	Change Request	Change Request Owner	CR Approval Date	CR Impact	Comments
Accepted	Addition of 6th county to Pilot Group	WG Bush	4-Apr-05	Medium	6th county now confirmed
Approved	All-Oracle Database for all servers	WG Bush	30-Jun-05	Large	Cost reduction approved.
Researching	Workflow changes for DIA screens	WG Bush	TDB	Medium	Effort being estimated by PCC
Approved	End-user hardware increase above proposal estimates	WG Bush	22-Jul-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Print Servers for each county (21)	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Cost Savings to State by dropping end-user hardware M&S in lieu of ordering additional replacement hardware.	WG Bush	24-Aug-05	Large	State will purchase this HW through Covansys.
Approved	Proposal to Purchase Server Racks for Mercer and Essex Counties	WG Bush	24-Aug-05	Small	State will purchase this HW through Covansys.
Approved	Additional PC purchases for Missed and Increased Counts to Counties	WG Bush	29-Aug-05	Medium	State will purchase this HW through Covansys.

### High Level Project Schedule

ID	Task Name	Duration	Start	Aug 7/31	8/14	Sep 8/28	9/11	9/25	Oct 10/9	10/23	Nov 11/6	11/20	Dec 12/4	12/18	Jan 1/1
1	<b>New Jersey Statewide Voter Registration System (SVRS)</b>	<b>728 days</b>	<b>Tue 3/1/05</b>												
2	<b>Phase 1 - Project Initiation Phase</b>	<b>34 days</b>	<b>Tue 3/1/05</b>												
40	<b>Milestone 1 - Project Kickoff Meeting Completed</b>	<b>0 days</b>	<b>Wed 3/9/05</b>												
41	<b>Milestone 2 - Application Demonstration Completed</b>	<b>0 days</b>	<b>Wed 3/16/05</b>												
42	<b>Phase 2 - Business Needs Assessment / Gap Analysis</b>	<b>46 days</b>	<b>Wed 3/9/05</b>												
87	<b>Milestone 3 - Requirement Documents Accepted</b>	<b>0 days</b>	<b>Wed 5/11/05</b>												
88	<b>Phase 3 - Design and Implementation Planning</b>	<b>77 days</b>	<b>Tue 5/3/05</b>												
141	<b>Milestone 4 - Detail Design Completed</b>	<b>0 days</b>	<b>Wed 5/25/05</b>												
142	<b>Phase 4 - Software Modification and Testing</b>	<b>119 days</b>	<b>Mon 5/9/05</b>												
143	<b>P4a - Application Configuration/ Development</b>	<b>61 days</b>	<b>Mon 5/23/05</b>												
155	<b>P4b - User Acceptance Test Plan (Application with Conversion Data)</b>	<b>24 days</b>	<b>Mon 5/9/05</b>												
165	<b>P4c - Pilot Implementation and Support Plan</b>	<b>25 days</b>	<b>Fri 7/15/05</b>												
171	<b>P4d - Training Materials and Documentation</b>	<b>30 days</b>	<b>Wed 7/20/05</b>												
177	<b>P4e - Application Manuals and Supporting documentation</b>	<b>45 days</b>	<b>Fri 8/12/05</b>												
184	<b>P4f - User Acceptance Testing</b>	<b>32 days</b>	<b>Thu 8/11/05</b>												
185	P4f- Prepare for UAT and Problem Reporting	5 days	Thu 8/11/05												
186	P4f-Install UAT Workstations and Peripherals	5 days	Thu 8/11/05												
187	P4f-Train UAT Testers and Other End Users Identified by State	2 days	Thu 8/18/05												
188	P4f- Execute UAT	15 days	Mon 8/22/05												
189	P4f-Assist in Analyzing Test Results	15 days	Mon 8/22/05												
190	P4f-Assist in Documenting Test Findings and Recommendations	15 days	Mon 8/22/05												
191	P4f-Communicate Issues/Problems/Resolutions	15 days	Mon 8/22/05												
192	P4f- Prepare UAT and Performance Testing Results	5 days	Thu 9/8/05												
193	P4f- Distribute/Review/Revise with Key Stakeholders	3 days	Thu 9/15/05												
194	P4f- Review/Submit/Obtain Signoff of UAT and Performance Testing Results	5 days	Tue 9/20/05												
195	<b>P4g- Establish Managed Server Sites</b>	<b>50 days</b>	<b>Tue 6/21/05</b>												
210	<b>P4h - Organizational Change Management Implementation</b>	<b>46 days</b>	<b>Mon 8/22/05</b>												
217	<b>Milestone 5 - User Acceptance of Full Function Application Begins</b>	<b>0 days</b>	<b>Fri 8/19/05</b>												
218	<b>Milestone 6 - User Acceptance of Full Function Application Completed</b>	<b>0 days</b>	<b>Mon 9/26/05</b>												
219	<b>Phase 5 - Pilot Implementation</b>	<b>57 days</b>	<b>Thu 8/18/05</b>												
220	<b>P5a - Pilot Selection and Training</b>	<b>21 days</b>	<b>Thu 8/18/05</b>												
228	<b>P5b - Pilot Installation and Support</b>	<b>48 days</b>	<b>Wed 8/31/05</b>												
229	P5b-Verify HW/SW for Production Site	2 days	Wed 8/31/05												
230	P5b-Install Pilot Site Workstations and Peripherals	20 days	Tue 9/6/05												
231	P5b-Convert/Migrate Pilot Site Data to SVRS	10 days	Tue 9/27/05												
232	P5b-Execute Pilot Implementation Plan - Full Production System	15 days	Tue 10/11/05												
233	P5b-Provide Support	15 days	Tue 10/11/05												
234	P5b-Begin Installs of Rollout Site Workstations and Peripherals	15 days	Tue 10/11/05												
235	P5b-Document Pilot Results	15 days	Tue 10/11/05												
236	P5b-Distribute/Review Pilot Implementation Results with Key Stakeholders	5 days	Tue 10/25/05												
237	P5b-Review/Submit/Obtain Signoff of Pilot Site Results for Full Implementation	5 days	Tue 11/1/05												
238	<b>Milestone 7 - Production Installation Certification</b>	<b>0 days</b>	<b>Thu 9/1/05</b>												
239	<b>Milestone 8 - Pilot Site Implementation Completed</b>	<b>0 days</b>	<b>Mon 11/7/05</b>												
240	<b>Phase 6 - Staged Rollout and Deployment - Remaining Sites</b>	<b>29 days</b>	<b>Tue 11/8/05</b>												
241	<b>P6a - Training and Assessment Survey for Full Production</b>	<b>29 days</b>	<b>Tue 11/8/05</b>												
242	P6a-Review Training and Post Implementation Support Plan	4 days	Tue 11/8/05												
243	P6a-Training of End Users by Groups	20 days	Mon 11/14/05												
244	P6a-Review/Submit/Obtain Signoff of Full Implementation Training Results	5 days	Tue 12/13/05												
245	<b>P6b - Full Deployment and Production Implementation Tracking</b>	<b>29 days</b>	<b>Tue 11/8/05</b>												
255	<b>Milestone 9 - All Users Trained</b>	<b>0 days</b>	<b>Mon 12/12/05</b>												
256	<b>Milestone 10 - Implementation Complete to all Sites</b>	<b>0 days</b>	<b>Mon 12/19/05</b>												

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256	Milestone 10 - Implementation Complete to all Sites	0 days	Mon 12/19/05	
257	Phase 7 - Conversion and Interface	197 days	Mon 3/14/05	
258	P7a - Data Conversion	197 days	Mon 3/14/05	
259	P7a1 - Data Conversion and Migration Plan	17 days	Mon 3/14/05	
268	P7a2 - Data Conversion Results Cycle 1	35 days	Wed 4/6/05	
277	P7a3 - Data Conversion Results Cycle 2	90 days	Wed 5/25/05	
284	P7a4 - Data Conversion Results Cycle 3	74 days	Tue 9/6/05	
285	Pilot Sites	25 days	Tue 9/6/05	
286	p7a4 - Collect data from each Pilot data source	12 days	Tue 9/6/05	
287	P7a4 - Process Data through Conversion Programs	5 days	Tue 9/27/05	
288	P7a4 - Distribute Final Implementation Conversion reports to Pilot source contact person	5 days	Tue 10/4/05	
289	Staged Rollout per Site	25 days	Mon 11/14/05	
293	P7b - Interface	143 days	Tue 3/15/05	
294	P7b1 - External Interface Design Document	48 days	Tue 3/15/05	
301	P7b2 Interface testing results document	95 days	Fri 5/20/05	
302	P7b2 - External Interface Development	95 days	Fri 5/20/05	
303	P7b2-Conduct Internal Testing (Interface, Integration)	25 days	Tue 8/30/05	
304	P7b2-Document Internal Testing	20 days	Wed 9/7/05	
305	Phase 8 - Project Close-out and Transition to Maintenance and Support	311 days	Tue 10/11/05	
330	Milestone 11 - Project Close-out and Transition to Maintenance and Support Completed	0 days	Wed 2/1/06	
331	Ongoing Project Management	235 days	Tue 3/1/05	
411	Comprehensive Full Service Support	260 days	Fri 12/29/06	
416	Milestone 12 - Maintenance and Support Complete	0 days	Mon 12/31/07	